

Minutes of the September 9, 2020 Meeting of the Board of Park and Recreation Commissioners
Location: Marilla Recreation Center, Morgantown, WV

Call to Order: Meeting was called to order at 3:07pm.

Establish Quorum: Board Members Present – President Patrick Hathaway, Rachel Fetty, Vice President Jenny Selin, Rick Landenberger, Susan Klingensmith, Director Melissa Wiles, Assistant Director Marissa Travinski, Ex-Officio Treasurer Jim Goff also present.

Minutes: The August, 2020 minutes were approved by consensus at the request of President Hathaway. The minutes of the Special Meeting on August 19, 2020 were approved by consensus as well.

Correspondence: No correspondence was reviewed.

Oral Communication: Ryan Wilson stated that he was disappointed by the delays in reaching an contract agreement for the Ice Arena and that MHA still had a couple of concerns with the contract, including concerns with the "red" COVID-19 designation.

Financial Report: Jim Goff reviewed financials. President Hathaway asked for a comparison between the 2020 pool numbers and the 2019 pool numbers. Director Wiles will prepare this for next meeting. President Hathaway asked for approval of the Financial Report and it was approved by consensus.

Executive Director's Report: Director Wiles reviewed her report. Jenny Selin discussed the projects that BOPARC has been able to accomplish with funds already received over the past month and showcasing those accomplishments. Director Wiles verified they have been distributed through the appropriate outlets.

Old Business:

- A. **Sub-Committee Update to Board on Ice Arena Improvement Project** – Director Wiles gave background on the project for purposes of bringing everyone to the same page as to where we currently are. This included a recap of project activity since 2018, when the Board determined that BOPARC desired to pursue what was then referred to as "Concept A". At that time, Concept A had an estimated budget of \$10-\$12 Million dollars and was specifically conceptualized to be able to be a phased project in order to determine funding mechanisms throughout. As architectural design began and funding options were explored, BOPARC was chosen to receive a portion of the City's sales tax revenue. That collection was to begin in July, 2020. Bonding was explored and with the assistance of Jim Goff, it was determined that \$15 Million dollars was on the high end of what BOPARC could hope to bond. Given the state of the park system as a whole, BOPARC determined that bonding was wanted, but not to the amount of \$15 Million dollars for one project. As to the present day, the architectural and bid speculations currently reported by Mills Group have been re-evaluated at \$20.9 Million dollars. This represents the full, completed, Concept A project. Keeping in mind that the project was always intended to be phased, the sub-committee for the Ice Arena Improvement Project has been working with Mills to plan those phases and realize additional cost savings overall. The determination of the sub-committee is that the first phase should concentrate on the main rink, the mechanical upgrades that are needed, and the core rink functions (entry, lobby/check-in, skate rental, party rooms, locker rooms). The second phase can include the studio rink, additional seating and other amenities as yet to be identified. As to the additional cost savings, the intention is to work towards a project in line with our original cost expectation. Rick Landenberger asked how much we had decided to bond. Director Wiles replied that we were not ready to determine that number. Patrick Hathaway added that he sees in the first phase a need to BOPARC to decide what is essential, what are the optional items, determine how much the non-negotiables cost and see if there is room for additional items. No action required on this item.

New Business:

- A. **2020/2021 Budget Revision** - Director Wiles reviewed for the Board the history of the \$20,000 of seed funding for the BOPARC Foundation. Since the Foundation is moving closer to establishing the 501-c3 designation needed to begin expending and raising funds, she explained the necessity of providing this information to the current Board and receiving acknowledgment that BOPARC would be providing this funding to the Foundation at some point in the near future via this Board's approval to uphold that designation. Rick Landenberger motioned and Susan Klingensmith seconded a motion to uphold the funding designation. Discussion included possible uses of the funds and Director Wiles explained likely business establishment needs such as supplies, anything related to business related filings, office needs. Motion passed unanimously.

Board Comments: Rick Landenberger stated he appreciated everyone's hard work and to stay safe and positive. Susan Klingensmith said she liked seeing the White Park sign at the kiosk and that she thinks it will be very helpful. Jenny Selin also mentioned the White Park signage, appreciates the latest projects, is hoping that Mon County can move out of COVID-19 red and

encouraged everyone to get outside. Rachel Fetty thanked the staff and Jim Goff for his service. Patrick said he also appreciated the signage, thanked Jim Goff, the Ice Arena sub-committees and the highlights of smaller projects.

Adjournment: Susan Klingensmith moved for adjournment and the meeting adjourned at 4:00PM.

Melissa Wiles

October 14, 2020

Respectfully Submitted, Melissa Wiles, Executive Director

Date

Approved by Consensus

Danielle Trumble noted that she was not present for the September meeting

October 14, 2020

Approval Acknowledged, Patrick Hathaway, Board President

Date