

**Minutes of the September 26, 2013 Meeting of the Board of Park and Recreation
Commissioners**

Location: Marilla Center, Marilla Park, Morgantown, WV

Call to Order: Meeting was called to order at 5:02PM

Establish Quorum: Board Members present – Edward Cordwell, Bob Clonch, Ron Justice, Nancy Ganz, Marti Shamberger, Denver Allen. Staff Present – Mark Wise, Melissa Burch, Randy Moore, Joe Kaehler. Ex-Officio Treasurer J.R. Sabatelli also present.

Minutes: Ed Cordwell motioned and Marti Shamberger seconded to approve the August, 2013 minutes. Minutes approved unanimously.

Delegations and Guests: City Council member Bill Kawecki was present to observe.

Representatives from the Morgantown Mountain Goats Disc Golf group were on hand to present plans for improvements to the disc golf course at Dorsey's Knob Park. These plans will most likely entail working four at a time on the existing pads and involve upgrading to concrete T-pads for the whole course eventually.

Frank Briggs, a BOPARC Hockey participant, spoke to the Board in order to express concerns about scheduling and communication during league play. Melissa Burch advised of a meeting with hockey participants and team captains scheduled for the following week.

Correspondence: Director Wise reviewed correspondence.

Financial Report: J.R. Sabatelli presented the Financial Report and answered questions related to the same. Denver Allen motioned and Ron Justice seconded approval of the financial report. Motion passed unanimously.

Director's Report: Director Wise presented his report including an update on the Met Theatre mold remediation, the status of upgrades to Ogden Field and the progress on the Maintenance Facility in White Park.

Action Item A – Disc Golf Improvements - Ron Justice motioned and Nancy Ganz seconded to approve the plans for the upgrades to the disc golf course. Motion passed unanimously.

OLD BUSINESS: No Old Business

NEW BUSINESS:

- A. **Smoking & Tobacco Policy** – Director Wise presented information on the Tobacco Free Zone initiative as discussed at the August Board Meeting. Director Wise presented three options to the Board. The first option would be to restrict use of tobacco in City parks with exceptions such as private rentals for certain facilities (outdoor exceptions only). The second option would be the inclusion of "smoke zones" and the third option would be for all parks and facilities to be tobacco free. The Board requested a recommendation in order to vote and after hearing from

staff and Board members Director Wise indicated that it was the recommendation of the Director and the BOPARC staff that our parks and facilities be tobacco free. Denver Allen motioned that BOPARC forward a recommendation for tobacco free parks and park facilities to City Council for consideration. Marti Shamberger seconded. Motion carried four votes to one (Ed Cordwell - NO). Mr. Cordwell requested that the minutes specifically reflect that he was against anything that takes constitutional rights away from anybody.

Operations Report/Staff Information: Operations report was presented and staff present answered questions as needed.

Board Comments: Marit Shamberger requested discussion of a future maintenance plan for Whitmoore Park and also a list of pricing for BOPARC equipment utilized for neighborhood functions. Melissa Burch indicated that she and Marissa Travinski would be attended the Coordinating Council of Neighborhoods meeting in October to discuss possible options for the summer of 2014 that would alleviate charges to the Neighborhood Associations. The Board also discussed the performance review of the Executive Director and the guidelines and measures for such review. All decided that this would be discussed at the October meeting.

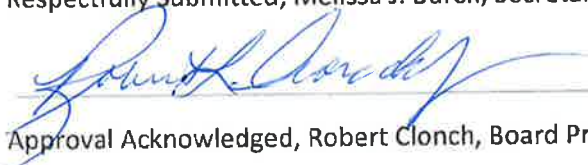
Adjournment: Denver Allen motioned for adjournment and meeting adjourned at 6:09 PM.

Melissa Burch

10/18/13

Respectfully Submitted, Melissa J. Burch, Secretary to the Board

Date



Approval Acknowledged, Robert Clonch, Board President

10/24/13 RC
10/25/13

Date