

Minutes of the October 10, 2016 Special Meeting of the Board of Park and Recreation Commissioners  
Location: Marilla Recreation Center, Morgantown, WV

**Call to Order:** Meeting was called to order at 11:30am


**Establish Quorum:** Board Members Present – Robert Clonch, Ron Justice, Sera Zegre, Jenny Selin, Nancy Ganz (via phone), Denver Allen (arrived at 11:38am). Board Members Not Present – Ed Cordwell. Staff Present – Melissa Burch, Brooke McKinney, and Roger Moss. Ex-Officio Treasurer Jim Goff was not present.

**New Business:**

- **Collaborative Agreement- Hazel Ruby McQuain Park** – Director Burch presented the draft of the Collaborative Agreement between BOPARC, West Virginia University, and Monongalia County Commission for programming Hazel Ruby McQuain Park for the 2017 season. Director Burch provided the board with an overview of the agreement and what they are hoping to accomplish. After discussion by the board, the addition of two items was recommended under the Commitments by the Parties section. The first addition is: BOPARC will lead collaboration and remain the facility, park and scheduling management entity. The second addition is to update the final bullet of the section to: To identify other collaboration partners and activities the Parties believe to be of mutual interest. Denver Allen motion to accept the agreement with the changes identified by the board. Ron Justice seconded the motion. Motion passed unanimously.

**Adjournment:** Robert Clonch moved for adjournment at 12:06pm. Meeting adjourned by unanimous agreement.

Brooke McKinney 10/27/16  
Respectfully Submitted, Brooke McKinney, Secretary to the Board Date

 10/27/16  
Approval Acknowledged, Robert Clonch, Board President Date