

**MINUTES OF THE DECEMBER 13, 2012 REGULAR MEETING OF THE BOARD OF PARK AND RECREATION  
COMMISSIONERS – LOCATION: MARILLA RECREATION CENTER, MARILLA PARK**

**CALL TO ORDER:** Meeting was called to order at 5:11PM

**ESTABLISH QUORUM:** Board members present: Bob Clonch, Nancy Ganz, Ron Justice, Denver Allen, Frank Scafella, Ed Cordwell, Marti Shamberger. Staff members present: Melissa Burch, Mark Wise, Joe Kaehler, Gordon Shilling, James Woodford, Daniel Sakaski, Richard . Ex-Officio Treasurer J.R. Sabatelli also present.

**MINUTES:** Ron Justice motioned and Nancy Ganz seconded for the approval of the October 25, 2012 minutes. Motion passed unanimously.

**DELEGATIONS AND GUESTS:** Ken Costello – Citizen observing public meeting.

**CORRESPONDENCE:** None

**FINANCIAL REPORT:** J.R. Sabatelli presented the current Financial Report. Ed Cordwell motioned and Ron Justice seconded approval of the Financial Report as presented. Motion passed unanimously.

**DIRECTOR'S REPORT:** Director Wise reviewed the information in his report. President Clonch inquired as to any further talk of the Wharf restaurant space and Director Wise indicated that any offer made would depend on whether BOPARC determined it could be a viable revenue stream. BOPARC is currently researching this.

**OLD BUSINESS:** None

**NEW BUSINESS:**

- A. Jerome Park Reimbursement – J.R. Sabatelli reported that this was part of BOPARC's 2012 capital budget that the City had cut and that for reimbursement there were two options. Option one would have the money pulled from the capital fund and option two would be I.C. White. Ron Justice motioned for option one. Frank Scafella seconded.

**BOARD COMMENTS:** President Clonch thanked the staff for another year's service. Nancy Ganz requested that a plaque policy be formulated. She also requested information on how BOPARC's overtime, compensatory time, vacation and sick balances were handled because of her concern that employees may have extensive hours on the books that they would need to be paid for upon leaving BOPARC. Director Wise and Assistant Director Burch explained the policies in place to ensure appropriate allotment and usage of any benefited hours, balances, etc. Ron Justice mention the possibility of a large retirement community coming into the area and reminded BOPARC to be open to recreational opportunities once it is developed. Denver Allen said of the Wharf space that it should be evaluated and that BOPARC should make an offer that we feel is achievable.

**STAFF REPORTS:** Staff answered questions as needed.

**ADJOURNMENT:** Ed Cordwell motioned for adjournment and meeting adjourned at 5:50PM

Respectfully Submitted: 

Melissa Burch, Secretary to the Board

Robert Clonch, President:  Date 1/24/13