

Minutes of March 21, 2022 Special Meeting of the Board of Parks and Recreation Commissioners

Location: Zoom enabled

Call to Order: President Selin called the meeting to order at 5:00 pm.

Establish Quorum: Quorum was established via roll call by Director Wiles. Members present included Jenny Selin, Danielle Trumble, Susan Klingensmith, and Jenny Thoma. And Rachel Fetty.

Executive Session: Board members determined that an executive session was unnecessary because the business at hand pertains to documents available to the public. Business being the legal contract addendum to the White Park Licensing Agreement.

Unfinished Business: A special meeting was called to discuss the Addendum to the original License Agreement between the City of Morgantown, BOPARC, and MUB that was executed on or about November 1, 2019 that provided for installation of a water pipeline in White Park by MUB, construction of a trail in White Park, and the replanting of trees and other site remediation related to the pipeline installation. The modifications in the Addendum relate to changed site conditions that occurred after the execution of the original License. Section 3.1 of the License has been modified to allow MUB to pay the City the total cost of the acquisition of 326 replacement trees and the cost of planting such trees, which the City will procure from a third-party vendor through a competitive bidding process. Additionally, section 3.n. has been modified to allow for the Licensee (MUB) to provide for the construction and installation of a public access trail designed by Appalachian Dirt. Bridge and adjoining structure design will be jointly approved by involved parties. The City will act as fiscal agent for the construction of the trail, including the bridge and all parties will work together to develop notices to bidders, requests for proposals and/or other such procurement documents needed to provide for construction of the trail. Construction of the trail is expected to be in the summer of 2022. Director Wiles stated that she was pleased with the Addendum and anxious to get started on the project. Jenny Selin pointed out that MUB was ensuring that there was a competitive bidding process and that the parties involved worked together to complete the project. Danielle Trumble wanted to clarify that the cost of purchasing and installing the trees was to be completed by a qualified bidder. Danielle Trumble motioned to approve the Addendum to the White Park Licensing Agreement. Rachel Fetty seconded the motion. Jenny Selin proposed a roll call vote. Jenny Thoma voted 'yes', Rachel Fetty voted 'yes', Susan Klingensmith voted 'yes', Danielle Trumble voted 'yes', and Jenny Selin voted 'yes'. Addendum passed unanimously.

Adjournment: Jenny Thoma motioned to adjourn meeting, Danielle Trumble seconded the motion. Meeting was adjourned at 5:12 pm.

Respectfully submitted,

Susan Klingensmith

March 23, 2022

Approved by Board and Entered Into Record By: _____



Date: _____

4-13-22