

Minutes of the January 26, 2017 Meeting of the Board of Park and Recreation Commissioners
Location: Marilla Recreation Center, Morgantown, WV

Call to Order: Meeting was called to order at 3:04pm.

Establish Quorum: Board Members Present – Robert Clonch, Ron Justice, Nancy Ganz, Ed Cordwell (arrived at 3:28pm), Jenny Selin, Denver Allen (arrived at 3:18pm), Sera Zegre. Staff Present – Melissa Burch, Roger Moss, and Brooke McKinney. Ex-Officio Treasurer Jim Goff was present.

Minutes: Nancy Ganz moved to approve the October 27, 2016 Meeting minutes and Ron Justice seconded. The motion passed unanimously.

Work Session:

The focus of the work session was to discuss the preliminary report from Brailsford and Dunlavey regarding the Morgantown Ice Arena. The Brailsford and Dunlavey report covered what could be done to the current Ice Arena with the amount of levy funds BOPARC will be receiving. Representatives from various stakeholder groups were present. Director Burch requested the stakeholder groups and patrons ask questions about the CIP and discuss with the board members their own thoughts about the Ice Arena and what they would like see moving forward. The stakeholder group members present expressed that their interest in adding a second slab of ice outweighs the importance of added amenities to the current arena. Director Burch and board members discussed the levy language and the fact that it specifically addressed additions, renovations and upgrades to the Morgantown Ice Arena. The board desired additional information be discussed with Brailsford and Dunlavey, including cost projections based on a second ice slab, footprint analysis and revenue projections. Director Burch advised that she would pursue additional discussion with Brailsford and Dunlavey in the coming weeks.

Oral Communications: Judy Semlar and Margaret Roberts from First Ward spoke to the board regarding the restoration of the wall on Madigan Avenue. Officers of the Jack Roberts Park Preservation Association had discussed the grant awarded by the Hazel Ruby McQuain Trust and the additional option of a 30 inch wall. The two present were in favor of the 30 inch wall option. That option will be discussed with the rest of the group.

Financial Report: Director Burch presented the financial report. Ron Justice moved to accept the financial report and Nancy Ganz seconded. Motion passed unanimously.

Executive Director's Report: The tree summary was presented to the Board detailing the tree removal in the parks.

Unfinished Business:

- **Madigan Avenue Wall/HRM Grant** – Director Burch discussed with the board the option of the 30 inch wall for Madigan Avenue. Commissioner Allen will follow up with the Hazel Ruby McQuain Foundation regarding this option since their contribution of \$25,000 came in prior to the alternative option being presented. Commissioner Allen advised that the Foundation did need to receive the funding award agreement letter. Ed Cordwell motioned to allow Director Burch to sign the agreement letter and return it to the Foundation. Ron Justice seconded. Motion passed unanimously.
- **Youth Baseball RFP** – Two RFPs were received and reviewed by Director Burch, Roger Moss, and Larry Casteel. Director Burch recommended the youth baseball services be awarded to Morgantown Pony Baseball League and she will work them to formulate a contract. This contract will be reviewed by the City Attorney. Nancy Ganz moved to award the youth baseball services for the 2017 Season to Morgantown Pony Baseball League. Ron Justice seconded. Motion passed unanimously.
- **DK Slip RFP** – Director Burch did not request action on this agenda item. It will be presented at the February meeting.

New Business:

- **H/M Budget Adjustment Request** – For the current fiscal year, \$20,000 of the hotel/motel budget was allocated to the trail. At the time of the budget, BOPARC was not certain the trail would have funding. Due to the levy funding, the trail budget was made whole and Director Burch recommended the \$20,000 be reallocated to contribute to the efforts to program Hazel Ruby McQuain Park. Ron Justice motioned to reallocated the funding to go towards programming Hazel Ruby McQuain Park. Nancy Ganz seconded the motion. Sera Zegre requested that partners be approached about additional funding for events and programming. Motion passed unanimously.

Executive Session: President Clonch, pursuant to West Virginia Code Section 6-9 A-4 as it pertains to a legal investigation, called for the Board to enter into Executive Session. Ed Cordwell motioned and Ron Justice seconded for the Board to enter the Executive Session at 4:34pm. Motion passed unanimously.

- The regular session resumed at 5:12pm.

Board Comments:

Adjournment: Ron Justice motioned for adjournment at 5:13pm and Denver Allen seconded. Meeting adjourned by unanimous agreement.

Brooke McKinney

2/23/17

Respectfully Submitted, Brooke McKinney, Secretary to the Board

Date


Approval Acknowledged, Robert Clonch, Board President

2/23/17
Date