

Minutes of the February 12, 2020 Meeting of the Board of Park and Recreation Commissioners
Location: Marilla Recreation Center, Morgantown, WV

Call to Order: Meeting was called to order at 3:03pm.

Establish Quorum: Board Members Present – President Patrick Hathaway, Danielle Trumble, Jenny Selin, Rachel Fetty (departed at 4:43pm) and Edward Cordwell. Board Members Not Present – Rick Landenberger. Director Melissa Wiles, Assistant Director Marissa Travinski, City Attorney Ryan Simonton and Brooke McKinney were present. Ex-Officio Treasurer Jim Goff was also present.

Minutes: Edward Cordwell motioned and Danielle Trumble seconded for approval of the January minutes and minutes were approved unanimously.

Correspondence: No correspondence was reviewed.

Oral Communication: DA Consulting – Denver Allen, with DA Consulting, was on hand to present to the board his plan on how his company can help in establishing a BOPARC Foundation to assist with fundraising for BOPARC.

Financial Report: Ex-Officio Treasurer Jim Goff reviewed the financial report. Edward Cordwell motioned and Rachel Fetty seconded to approve the Financial Report. Motion passed unanimously.

Executive Director's Report: Director Wiles informed the board that BOPARC will be transferring over to the PCard system with the State Auditor's Office. Rachel Fetty motioned and Jenny Selin seconded to accept the Executive Director's report. Motion passed unanimously.

Executive Session: Danielle Trumble motioned to enter into executive session pursuant to West Virginia Code Section 6-9 A-4(b) to discuss legal contract for Design, Construction Documents, Bidding for the Morgantown Ice Arena. Jenny Selin seconded. The executive session began at 3:29pm.

Regular Session: Regular Session resumed at 4:41pm.

Old Business:

- **Morgantown Ice Arena – Bidding and Construction Documents – Draft Scope & Fee** – Director Wiles recommended approving the main contract from Mills Group for design, construction documents, and bidding for the Morgantown Ice Arena. The board also discussed LEED certification and it was determined that it will need explored further before a vote. Edward Cordwell motioned to move forward with the Mills Group contract for the Morgantown Ice Arena. Jenny Selin seconded. Motion passed unanimously.

Board Comments: President Hathaway is happy that BOPARC continues to move forward with the Ice Arena.

Director Wiles reminded the board of the special meeting on February 19.

Adjournment: Danielle Trumble motioned for adjournment, Edward Cordwell seconded and the meeting adjourned at 4:45pm.

Brooke McKinney

3/11/2020

Respectfully Submitted, Brooke McKinney, Secretary to the Board

Date


Approval Acknowledged, Patrick Hathaway, Board President


Date