

The Board of Park and Recreation Commissioners of Morgantown (BOPARC) is soliciting bids from qualified distributors of custom, outdoor, aquatic component play structures. The structure would be a replacement piece at Krepps pool and should include interactive play options, ADA accessibility and inclusive design.

A **detailed RFP packet can be obtained by request** at: info@boparc.org, by calling 304-296-8356 or at the BOPARC Office in Marilla Center at Marilla Park – 799 East Brockway Ave., Morgantown, WV 26501.

This project is to include structure, fall zone and installation. BOPARC will be available for “Site Review” by appointment. Interested parties should contact Melissa Wiles at 304-296-8356, ext 17.

Sealed proposals marked “RFP Aquatic Play Structure” should be delivered to the BOPARC Administrative Office in Marilla Park no later than 2:00 PM on Wednesday, August 22nd, 2018. Proposals may also be mailed to BOPARC, P.O. Box 590 Morgantown, WV 26507.

The Board of Park and Recreation Commissioners reserves the right to reject any and all Bids in whole or in part, as their interest may require; and to waive any informality in bids received. Additionally, BOPARC reserves the right to accept or reject a Bid not accompanied by the required Bidding Documents; to accept or reject any condition of the Bid by a Bidder that is in any way inconsistent with the terms and conditions of the Bidding Documents; or to accept or reject a Bid that is in any way incomplete or irregular.

REQUEST FOR PROPOSALS – PROVISION AND INSTALLATION OF AQUATIC PLAY STRUCTURE AT KREPPS POOL

The Board of Park and Recreation Commissioners (BOPARC) is requesting proposals to select and install an aquatic play structure at Krepps Pool. This structure is a replacement piece for a prior structure that was aged beyond its viable lifespan, requiring removal. BOPARC will select one (1) supplier for the provision of the replacement structure and its successful installation, including fall zone.

SCOPE OF PROJECT

General Information – The project site is Krepps Pool, located within Krepps Park, Morgantown, WV. The intent is for the structure to be operational during regular pool season, which begins in early June and extends through August. The original play structure (photos included in this packet) was approximately 22 years old when its condition and age necessitated removal.

General Project Description – The prior structure has been removed. The piping, pumps and other controls will need to be evaluated by supplier/installation contractor in order to determine the feasibility of the existing equipment or the need to be demolished and reconstructed as necessary to accommodate new equipment. It is the intention to utilize the footprint area already established by the prior structure for the new structure. This oval shaped area is 66 feet long by 38.5 feet wide. This structure should be designed for children up to six years of age. The budget range for the project is \$60,000-\$80,000.

The structure will need to be installed and operational no later than May 1, 2019. This is to allow for other pool preparation and required yearly inspections.

Programming and Design - The chosen supplier shall submit three (3) concept designs laying out the new structure. There will be a public comment process and interactive phase of the replacement campaign and although final decision-making authority as to specific structure will remain with BOPARC, input from our patrons is an important part of the overall project. The supplier shall provide component, construction and installation cost estimates for each alternative equipment proposal.

Design Development – The chosen supplier shall provide construction documents – drawings and technical specifications for the selected alternative.

Installation – Assembly and installation shall be provided by the supplier. The supplier must directly supervise or supply qualified and certified representation to oversee contracted installation representative(s). All tools and equipment required to install the structure shall be provided by the supplier. A representative of the supplier is required to conduct a post installation inspection of equipment with BOPARC personnel present to insure the proper installation has occurred. If not properly installed, modifications must be submitted in writing to BOPARC and remedied immediately.

Additional Construction Oversight – BOPARC will perform daily on-site construction contract administration. Periodic meetings to review project status will be scheduled at pre-construction meeting.

Quality Control – BOPARC will track, categorize and identify reason for changes to the bid documents during construction. BOPARC reserves the right to request partial or full reimbursement from provider for change orders resulting from errors and omissions in the bidding documents prepared by the provider.

ADA and Inclusivity – Design should take into account the Americans with Disability Act (ADA) and feature inclusive components in the spirit of BOPARC's Play for All program. Information on this program can be referenced at: <http://www.boparc.org/play-for-all-playground-project.html>

Additional Notations – Submissions are encouraged to provide BOPARC with adequate information in order to evaluate the services and structure being offered. Information may include, but is not limited to:

1. Examples of design models such as pictures, drawings, etc.
2. Details of overall sizes and dimensions of suggested equipment/structure.
3. Details of the number of play features provided for each proposed design.

4. Details of materials used in design.
5. Details of construction methods and materials (such as footing, fall zone, fasteners, etc.).
6. Reference to all applicable safety standards and safety features of proposed equipment.
7. Details on load capacity and/or maximum number of users recommended for equipment.

PROJECT TIMETABLE

July 19 th – August 2 nd	RFP advertised
July 31 st	Pre-Proposal Meeting (on-site – 10:00AM)
August 22 th	RFP Due
September 20 th	Project Award (official)
September 21 st – 30 th	Offer, negotiate and execute contract with selected provider
October 1 st – Nov 1 st	Planning and Design
November 2 nd – May 1 st	Demo, structure manufacturing and installation

Contact Melissa Wiles, BOPARC Director at 304-296-8356 ext. 17 with questions. Pre-Proposal meeting scheduled for July 31st at 10:00AM on-site.

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