

Minutes of the November 13, 2019 Meeting of the Board of Park and Recreation Commissioners  
Location: Marilla Recreation Center, Morgantown, WV

**Call to Order:** Meeting was called to order at 3:05pm.

**Establish Quorum:** Board Members Present – President Patrick Hathaway, Danielle Trumble, Rachel Fetty(via phone at 3:12pm), Rick Landenberger, Jenny Selin, and William Hutchens. Board Member Not Present – Edward Cordwell. Director Melissa Wiles, Assistant Director Marissa Travinski, City Attorney Ryan Simonton and Brooke McKinney were present. Ex-Officio Treasurer Jim Goff was also present.

**Minutes:** Rick Landenberger motioned and Jenny Selin seconded for approval of the October minutes and minutes were approved unanimously.

**Correspondence:** No correspondence was reviewed.

**Oral Communication:** Ryan Hess, from Mills Group, gave the board an update on the Ice Arena. Mr. Hess presented a timeline of steps moving forward to begin implementing design, the scope of work of what that design looks like, and a video to distribute to stakeholders, the press, and the public to speak for progress of the project.

**Financial Report:** Ex-Officio Treasurer Jim Goff reviewed the financial report. Danielle Trumble motioned and Jenny Selin seconded to approve the Financial Report. Motion passed unanimously.

**Executive Director's Report:** Director Wiles had no additions to review with the board on her report. She pointed out to the board several projects that have been completed and many notices to bid and RFQs are being prepared for release in the near future. Danielle Trumble motioned and William Hutchens seconded to accept the Executive Director's report. Motion passed unanimously.

**Executive Session:** Jenny Selin motioned to enter into executive session Pursuant to West Virginia Code Section 6-9 A-4(B) to discuss legal matters relating to the development or acquisition of real estate in the First Ward. William Hutchens seconded. The executive session began at 3:42pm.

**Regular Session:** Regular Session resumed at 4:57pm.

**New Business:**

- **Ice Arena Scope of Work/Timeline** – There was no action needed on the item as it will be voted on at the December Meeting. President Hathaway asked that board members read the scope of work provided to them and send Director Wiles any questions or suggestions they may have. Director Wiles will provide the board with a deadline for the submission of questions/suggestions.
- **Parks & Trail Levy** – Director Wiles asked the board to support BOPARC's inclusion in Parks & Trail Levy on the May ballot. William Hutchens motioned to recommend support of the levy presented by the Recreation & Trails Group and to ask the Executive Director to communicate the board's support to the Monongalia County Commission and ask the Monongalia County Commission that the initiative be placed on the May ballot with the ballot language to include authority to issue bonds against the funds raised by the levy. Jenny Selin seconded. Motion passed unanimously.

**Board Comments:** Danielle Trumble thanked the administration and staff for putting on the Fall Fest. Ms. Trumble was upset to miss the presentation due to an incorrect date but is glad to hear it went well. She attended the Municipal Authorities and Boards training and the Health and Wellness Commission meeting. Ms. Trumble stated that she was disappointed with the way the raw water pipeline discussions went down. She didn't feel that the board subcommittee stuck to what the entire board had discussed. Ms. Trumble is requesting the agenda and minutes from the subcommittee meetings. She is requesting that in the future the board set out exactly what a subcommittee is supposed to do and when they will report back to the board.

William Hutchens stated that the BOPARC Board did not have authority over the raw water pipeline agreement and that the City of Morgantown had the authority. Mr. Hutchens mentioned that he does believe it wasn't discussed well enough exactly what the subcommittee was going to do. Mr. Hutchens felt the discussions went well between all of the involved groups.

Jenny Selin commented that she is really looking forward to working on the Ice Arena.

Rick Landenberger commented that the connector trail through Marilla Park is almost done and he hopes to complete it this winter. Mr. Landenberger also mentioned that he spoke with Brian Hurley, new Executive Director of Friends of Deckers Creek, and they will soon begin the stream bank work on Deckers Creek. He stated that he believes there lessons to be learned from the raw water pipeline discussions and the subcommittee process.

President Hathaway was happy to hear that the Fall Fest was a success and hopes it is something that can continue to happen in future years and possibly at different parks. He also stated that he has been pleased with Mills Group and would like to continue working with them. President Hathaway is glad that BOPARC continues to be partners with the other members of the Parks & Trail Levy and hopes the county will see the benefit to all of the groups and add the levy to the ballot.

**Adjournment:** Jenny Selin motioned for adjournment, Rick Landenberger seconded and the meeting adjourned at 5:35pm.

Brooke McKinney

Respectfully Submitted, Brooke McKinney, Secretary to the Board

Date

12/11/19

12/11/19

Patrick Hathaway  
Approval Acknowledged, Patrick Hathaway, Board President

Date