

**Minutes of the May 25, 2017 Meeting of the Board of Park and Recreation Commissioners**  
**Location: Marilla Recreation Center, Morgantown, WV**

**Call to Order:** Meeting was called to order at 4:00pm.

**Establish Quorum:** Board Members Present – Sera Zegre, Ron Justice, Jenny Selin (via phone at 4:00pm), Nancy Ganz, Ed Cordwell. Board Members Not Present – Robert Clonch and Denver Allen. Staff Present – Melissa Burch, Roger Moss, and Brooke McKinney. Ex-Officio Treasurer Jim Goff was present.

**Minutes:** Ed Cordwell moved to approve the April 27, 2017 meeting minutes and Ron Justice seconded. The motion passed unanimously.

**Oral Communications:** Sam from the Thrasher Company was present to observe.

**Correspondence:** Director Burch reviewed correspondence. Roger Moss provided the board with information about the recent field maintenance training sponsored by Walker Supply held in Marilla Park.

**Financial Report:** Director Burch reviewed the financial report as presented in the board packet. Ron Justice moved to accept the financial report and Nancy Ganz seconded. Motion passed unanimously.

**Executive Director's Report:** Director Burch reviewed her report. She also provided the board with information about the slides at Marilla Pool and their status for opening weekend. Roger Moss reviewed the current leak at Marilla Pool and the plan to address that issue.

**New Business:**

- **Laborer Position** – Due to re-evaluation of organizational needs, Director Burch recommended to the board the elimination of the third superintendent position in order to make room for an additional full time, skilled laborer position under the Park Maintenance II job description. Ron Justice moved to accept the recommendation and Nancy Ganz seconded the motion. Motion passed unanimously.

**Board Comments:** Nancy Ganz would like BOPARC to do some fun things to celebrate National Recreation and Parks Month in July.

Ron Justice provided the board with an update on the Hazel Ruby McQuain Grant application. The City of Morgantown will be the applicant and is currently working on the application.

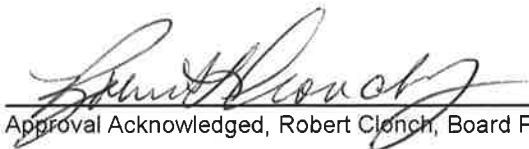
**Adjournment:** Ed Cordwell motioned for adjournment at 4:42pm. Meeting adjourned by unanimous agreement.

Brooke McKinney

6/22/17

Respectfully Submitted, Brooke McKinney, Secretary to the Board

Date



Approval Acknowledged, Robert Clonch, Board President

Date

6/22/17