

**Minutes of the May 17, 2018 Meeting of the Board of Park and Recreation Commissioners**  
**Location: Marilla Recreation Center, Morgantown, WV**

**Call to Order:** Meeting was called to order at 8:12am.

**Establish Quorum:** Board Members Present – President Sera Zegre, Vice President Jenny Selin, Secretary Nancy Ganz, Patrick Hathaway, Ed Cordwell, Rachel Fetty (in person until 8:50am, conferenced in for remainder of meeting), Joey James. Director Melissa Wiles, ADs Roger Moss and Marissa Travninski, and City Attorney Ryan Simonton were present as well.

**Minutes:** Ed Cordwell motioned and Nancy Ganz seconded to approve the April 19, 2018 minutes. Motion passed unanimously.

**Oral Communications:**

**Correspondence:** None to review.

**Financial Report:** Melissa reviewed the Financial Report, noting that Jim indicated upon his review that expenses were slightly down from this time last year. Sera asked about the line item for “due to City” and Melissa stated that she would get with Jim and give the Board an update (*Jim answered this question on May 18<sup>th</sup>, noting that the number consists of 2011 \$74,246 – CLT Payment made by the City, not reimbursed by BOPARC; 2012 \$73,129 CLT Payment made by the City, not reimbursed by BOPARC; 2016 \$88,956 – CLT Payment made by the City, not reimbursed by BOPARC. These three amounts make up \$236,331 of the \$245,939 balance from the FY2017 Audit. The remaining \$9,608 likely relates to fuel charges at the City garage that weren’t paid to the City. The account activity started back in 2007*). Nancy Ganz motioned and Joey James seconded for approval of the Financial Report. The motion passed unanimously.

**Executive Director’s Report:** Melissa answered questions on her monthly report. One topic discussed was the rink project and Board attendance to the next stakeholder meeting. Patrick will likely attend as he is the 1<sup>st</sup> Ward Neighborhood Association President. Others are welcome to attend and Melissa will advise when that meeting is scheduled. Also touched upon was the White Park Trail proposal from last month. Joey James is now serving as the BOPARC Board representative on the White Park Trail Advisory Committee. The Board agreed would like to see more detail with regard to the proposed trail plans, such as mapping and following the blueprint that was used for the Blue Loop. Also discussed was the Krepps Pool Aquatic Play Area and an alternate use for the space for the season given that the initial hope of being able to formulate a water-centric option does not appear to be possible. AD Moss reported that there are flow issues related to the current piping and there is a question as to the ability to maintain chemical levels at the required rates. AD Travninski and Krepps Pool Manager began working on alternative programming for the space for this season. Their recommendations included utilizing the space as a shade area by way of heavy-duty canopies. Krepps Pool is lacking in shade availability so this would reflect a need. We will work toward replacement of the APA structure for the 2019 season, including the possibility of naming opportunities. Ryan Simonton indicated that BOPARC could accept funds and can grant sponsorship and/or signage related to the project. Joey James said he felt this situation is an opportunity to bring to light the deferred maintenance issues that the system is experiencing. The Board discussed a possible open letter from the Board regarding the current situation. Nancy Ganz mentioned the interest in a shade component from a health and wellness perspective. Patrick Hathaway gave an update on his attendance to the Health and Wellness Committee meetings at this point. The commission is still trying to establish components of it’s own mission and at the most recent meeting discussed a survey by WVU Hospital regarding contributions to the community.

**Unfinished Business:**

None

**New Business:**

- **White Park Drainage Project** – Director Wiles requested the Board approve the low bid for the drainage project in White Park. This bid was from Outdoor Tranquility, for \$33,950, also adding that BOPARC would

provide additional material costs for the project, bringing the project total to \$47,928. The funding is from Hotel/Motel Ballfield Improvements from FY 17/18 for \$25,000 and carryover re-allocation of \$29,635 (which was approved in March 2017). Nancy Ganz motioned and Ed Cordwell seconded to approve this recommendation. Motion passed unanimously.

**Board Comments:**

- Sera Zegre spoke regarding upcoming meetings, including one related to a BOPARC planning process with as well as a meeting to discuss the COW presentation. She also suggested an emergency contact number for outdoor facilities. The tennis court interpretation project is wrapping up with Professor Smaldone's class. He will bring the projects back to BOPARC after review. Also, a history class with Professor Boulware has a student that has been working on a "history of BOPARC" project. Melissa has provided her with some information. Sera will distribute a copy of the brochure she came up with. She mentioned Board terms and the BOPARC application process as well.
- Jenny Selin thanked the staff for the addition of new wood fiber chips at Krepps Playground.
- Joey James reported that while on a business trip to Columbus he met someone that mentioned White Park trails and complimented the system there.
- Nancy Ganz spoke to the economic development and impact and the importance that parks play in this regard. She stressed funding and long-range planning as important details in future success. She mentioned the advantage of residency fees and discounts being an educational opportunity. Lastly, she mentioned partnerships such as WVU having their name on the bridge over Decker's at HRM Park, WVU Daycare use of Krepps Park and Pool and ROTC labeling trails.

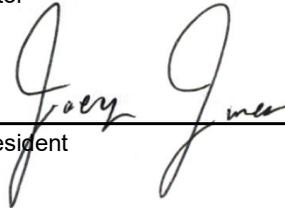
**Adjournment:** Ed Cordwell motioned for adjournment and the meeting adjourned at 10:13AM

Melissa Wiles

6-21-18

Respectfully Submitted, Melissa Wiles, Executive Director

Date



6-26-18

Approval Acknowledged, Joey James, Acting Board President

Date