

Minutes of the March 28, 2013 Meeting of the Board of Park and Recreation Commissioners

Location: Marilla Center, Marilla Park, Morgantown, WV

Call to Order: Meeting was called to order at 5:03PM

Establish Quorum: Board Members present – Denver Allen, Edward Cordwell, Marti Shamberger, Bob Clonch, Ron Justice, Nancy Ganz. Board not present – Frank Scafella. Staff Present – Mark Wise, Melissa Burch, Joe Kaehler, Marissa Travinski. Ex-Officio Treasurer J.R. Sabatelli also present.

Minutes: Ed Cordwell moved for approval of the February minutes. Marti Shamberger seconded. Minutes approved unanimously.

Delegations and Guests: None

Correspondence: No correspondence

Financial Report: J.R. Sabatelli presented the financial report for the month and reviewed the current balance sheet numbers and submitted the actual accounting adjustments that would be made for last month's salary modifications due to additional duties. President Clonch indicated it was his understanding that said adjustments were part of the financial report and Denver Allen motioned for approval of the same. Motion seconded by Nancy Ganz. Motion passed unanimously.

Director's Report: Director Wise presented his report including information on the Woodburn School property, the situation with the realignment of the high school hockey programs involving PIHL and PAHL, updates on the Positive Spin Transition Team, community garden plans at Wiles Hill Park, FCI property and work on Whiston Field. Director Wise also reviewed this year's CDBG funding with the Board. The funding is less than hoped for so plans for the ADA work at the Ice Arena will need to be modified to fit the budget. Director Wise also requested the Board participate in a Visioning Session and that session was scheduled for April 15th.

OLD BUSINESS:

- A. BOPARC/MBA Agreement – Director Wise presented the final agreement as reviewed by legal. Ron Justice motioned and Ed Cordwell seconded for approval of the agreement. Motion passed unanimously.

NEW BUSINESS:

- A. Kaleidoscope/AdventureZone Agreement – Director Wise presented the yearly agreement with the BOE for the summer program. Ron Justice motioned and Ed Cordwell seconded for approval of the agreement. Motion passed unanimously.

Operations Report/Staff Information: Operations report was presented and staff answered questions as needed.

Adjournment: Ed Cordwell motioned for adjournment and meeting adjourned at 7:05PM.

Melissa Burch

4/25/13

Respectfully Submitted, Melissa J. Burch, Secretary to the Board

Date

Approval Acknowledged, Robert Clonch, Board President

Date