

Minutes of the June 22, 2017 Meeting of the Board of Park and Recreation Commissioners
Location: Marilla Recreation Center, Morgantown, WV

Call to Order: Meeting was called to order at 4:03pm.

Establish Quorum: Board Members Present – Robert Clonch, Ron Justice, Jenny Selin (via phone at 4:00pm), Nancy Ganz. Board Members Not Present – Sera Zegre, Edward Cordwell, and Denver Allen. Staff Present – Melissa Burch, Roger Moss, and Brooke McKinney. Ex-Officio Treasurer Jim Goff was present.

Minutes: Ron Justice moved to approve the May 22, 2017 meeting minutes and Nancy Ganz seconded. The motion passed unanimously.

Oral Communications: Bill Kawecki and Joey James were present to observe.

Correspondence: No correspondence was reviewed.

Financial Report: Director Burch and Ex-Officio Treasurer Jim Goff reviewed the financial report as presented in the board packet. Ron Justice moved to accept the financial report and Nancy Ganz seconded. Motion passed unanimously.

Executive Director's Report: Director Burch encouraged the Board Members to go enjoy the concerts being held in the parks this summer.

New Business:

- **Trail Position Description** – Director Burch requested the board to approve the updated trail position job description. Ron Justice motioned to approve the updated trail position description. Nancy Ganz seconded the motion. Motion passed unanimously.

Board Comments: Nancy Ganz requested an update on the Hazel Ruby McQuain Grant and the Madigan Avenue Wall. Director Burch provided the following update: Roger had received quotes from Riffle Contracting, which were in line with Thrasher's projected costs presented in the original analysis. Current funding sources consist of \$20,000 from the Hazel Ruby McQuain Foundation. Roger has also looked into BOPARC doing the work in-house with new material because it is cost prohibitive to clean and reuse the old stone, giving the funding situation. Jenny Selin recommended that BOPARC make a request to the City of Morgantown for \$20,000 as a matching amount to the \$20,000 already received from the Hazel Ruby McQuain Grant. This would need to be a future agenda item, as it was not listed as an action item this month.

Jenny Selin spoke about the MUB project in Krepps Park. Roger Moss gave an overview of the project along with proposed completion dates.

Director Burch re-presented the board with a capital needs list and an overview of the donor program per Commissioner Selin's request.

Adjournment: Ron Justice motioned for adjournment at 4:37pm. Meeting adjourned by unanimous agreement.

Brooke McKinney

7/27/17

Respectfully Submitted, Brooke McKinney, Secretary to the Board

Date

Sera Zegre
Approval Acknowledged, Robert Clonch, Board President

8-24-2017

Date

SERA ZEGRE