

**MINUTES OF THE JANUARY 24, 2013 REGULAR MEETING OF THE BOARD OF PARK AND RECREATION  
COMMISSIONERS – LOCATION: MARILLA RECREATION CENTER, MARILLA PARK**

**CALL TO ORDER:** Meeting was called to order at 5:00PM

**ESTABLISH QUORUM:** Board members present: Bob Clonch, Nancy Ganz, Ron Justice, Frank Scafella, Ed Cordwell, Marti Shamberger. Staff members present: Melissa Burch, Mark Wise, Joe Kaehler, Gordon Shilling, Randy Moore. Ex-Officio Treasurer J.R. Sabatelli also present.

**MINUTES:** Ed Cordwell motioned and Marti Shamberger seconded for the approval of the November/December 2012 combined meeting minutes. Motion passed unanimously.

**DELEGATIONS AND GUESTS:** Urban Deer Hunt update by Rick Beabout.

**CORRESPONDENCE:** None

**FINANCIAL REPORT:** J.R. Sabatelli presented the current Financial Report. Frank Scafella motioned and Marti Shamberger seconded approval of the Financial Report as presented. Motion passed unanimously.

**DIRECTOR'S REPORT:** Director Wise reviewed the information in his report.

**OLD BUSINESS:** None

**NEW BUSINESS:**

- A. 2013 Capital List – Director Wise presented the 2013 Capital Improvement list, which will be submitted to the City of Morgantown. He asked for input from the Board on any other Capital Items they might like to see. Marti Shamberger brought up signage and to prioritize the slip at Dorsey's Knob Park. Director Wise said that item has been re-assessed and the estimate is approximately \$40,000 to \$50,000. Ed Cordwell inquired as to the maintenance storage building and Director Wise indicated that building and the slip were the top priorities on the list. Frank Scafella moved and Nancy Ganz seconded to approve the 2013 Capital Projects Priority List. Motion passed unanimously.
- B. Emergency Purchase – This item was added to the agenda due to the fact that it is an emergency purchase that needed immediate attention. Director Wise and Joe Kaehler explained an issue with the lighting board at the Metropolitan Theatre. The equipment failed the previous night during a rehearsal. The issue is a computer issue and the repair would need to be outsourced at a higher rate than replacement of the board. Joe had secured pricing, the best of which totaled \$8,125.00. Ron Justice motioned and Ed Cordwell seconded to purchase the new lighting board at the quoted price. Motion passed unanimously.

**STAFF REPORTS:** Staff answered questions as needed.

**EXECUTIVE SESSION:** Ed Cordwell motioned and Ron Justice seconded to move into Executive Session at 5:45PM in order to discuss a personnel issue.

**REGULAR SESSION:** Regular Session resumed at 6:05PM

**ADJOURNMENT:** Ed Cordwell motioned for adjournment and meeting adjourned at 6:05PM

Respectfully Submitted: \_\_\_\_\_

Melissa Burch, Secretary to the Board

Robert Clonch, President: \_\_\_\_\_

Date 2/28/13