

Minutes of the February 20, 2019 Meeting of the Board of Park and Recreation Commissioners
Location: Marilla Recreation Center, Morgantown, WV

Call to Order: Meeting was called to order at 3:00pm.

Establish Quorum: Board Members Present – President Patrick Hathaway, Edward Cordwell, Danielle Trumble, Jenny Selin (arrived at 3:06pm), William Hutchens, and Rachel Fetty (via phone at 3pm and in person arrived at 3:20pm). Board Members Not Present – Rick Landenberger. Director Melissa Wiles, Assistant Director Marissa Travinski, Attorney Ryan Simonton, Brooke McKinney, and Ex-Officio Treasurer Jim Goff were also present.

Minutes: Edward Cordwell motioned and Danielle Trumble seconded for approval of the January minutes and minutes were approved unanimously.

Correspondence: No correspondence was reviewed.

Oral Communications: Mon Valley Greenspace Coalition sent Kate Magruder as a representative to give a presentation to the board regarding the new reservoir that MUB is building in the Cobun Creek Area. The Mon Valley Greenspace Coalition is interested in working with MUB to get create some recreational areas/greenspace at the new reservoir. They are asking for BOPARC's support in this matter. The coalition reported that MUB is open to recreational greenspace in the area however MUB is requesting support from BOPARC for maintenance of the area. Without the support from BOPARC, MUB will not be able to reserve the areas for future recreational spaces. Director Wiles will report back to the board at the next meeting on what was discussed at the upcoming meeting with MUB regarding the project.

Financial Report: Jim Goff reviewed the financial report. He discussed that the City Manager has approved forgiving the Due to City of Morgantown balance of \$245,243.67 (this balance relates to FY 15 Insurance). Edward Cordwell motioned and Jenny Selin seconded to approve the Financial Report. Motion passed unanimously.

Executive Director's Report: Director Wiles reviewed her report. She pointed out that a draft of the land acquisition policy had been forwarded to the land acquisition sub-committee formed at the December meeting and was also included in the packet for the board's review. Director Wiles also briefly discussed estimates for emergency repairs to Krepps and Marilla Pools. City Manager Brake has offered BOPARC the emergency funding for these projects pending Council approval. The board discussed the projects and timing for the upcoming Summer Season. The report also included a list of Ice Arena Improvements as recommended in what is referred to as "Concept C" from the recent Ice Arena improvement concepts, at least some of which BOPARC hopes to address in the off season. Jenny Selin asked for more information regarding when the chiller will be replaced at the Ice Arena. Director Wiles informed the board that the chiller is on the short list, however, there are more pressing issues, mainly the sanitary lines, that must be handled first. William Hutchens asked why everything was taking so long. Director Wiles explained that in order to update the chiller they must consider how they are going to upgrade in terms of the long-term concept plan the board was in favor of (Concept A from the improvement concepts) and how changes are going to be incorporated into the current system. A chiller design would be need to be completed that took into account all of those issues. Danielle Trumble and Jenny Selin both asked that the design for the chiller start now in order for it to be installed the Spring of 2020. Rachel Fetty asked to clarify if the engineering for the design was going to be done now. President Hathaway said that because BOPARC has not collected all the levy funds, we are prioritizing what can be done and when. William Hutchens stated that it was all too slow and BOPARC needs to be more proactive in planning for the future. He stated that this is another example of what we are doing and it is just too slow and always reactive. Mr. Hutchens stated that he doesn't believe BOPARC is moving things along and must be more professional at running this organization, putting more heads together and changes need to be made. He stated that he is very unhappy. Mr. Hutchens also commented that there needs to be a systematic systemic change. Rachel Fetty agreed with William Hutchens that change is needed and asked that if there is engineering that needs done weather the qualification request and the requests for proposals could be run simultaneously. Director Wiles informed her that if engineering was applicable to certain upgrades, BOPARC may need to bid for the engineering services in order to have the information for contractors hoping to complete the work. Danielle Trumble agreed that things need to move along. William Hutchens motioned and Jenny Selin seconded to approve the Executive Director's report. Motion passed unanimously.

Unfinished Business:

- **Memorial Policy Updates** – Director Wiles included the final draft of the Memorial Policy in the board packet. Rachel Fetty wanted to note that she did not send Director Wiles the updates she stated she would send at the previous meeting. Rachel Fetty motioned to adopt the BOPARC Memorial Policy. Jenny Selin seconded the motion. Motion passed unanimously.

New Business:

- **County Funding Resolution** – Included in the packet was a copy of the county funding resolution, application and supporting documentation. The resolution must be approved by the board in order to apply for funding. President Hathaway likes the package and the funding items included. Rachel Fetty motioned and Edward Cordwell seconded to approve the county funding resolution and application. Motion passed unanimously.
- **Board Policy Statement for Park Roadways and ROWs** – The board expressed an interest for BOPARC to be included in the City's paving plan and to develop a statement to council regarding this interest. Director Wiles compiled a list of paving needs for BOPARC. William Hutchens moved and Edward Cordwell seconded for Director Wiles to send to the City Manager the policy statement of "The Directors at BOPARC request that the right of ways, roadways, and parking lots of the City's park system become part of the City's paving plan." along with the list of BOPARC's priorities for paving. Motion passed unanimously.
- **Marilla Playground Ground Preparation Bid** – Included in the packets was the bid from Green River Group for the site preparation for the playground equipment in Marilla Park. Site preparation includes taking out the old equipment, leveling the area, and doing the subsurface for the new playground. Jenny Selin moved and William Hutchens seconded to accept the Marilla Playground Ground Preparation Bid from Green River Group in the amount of \$34,624.25. Motion passed unanimously.

Board Comments:

William Hutchens asked that his comments from the Executive Director's Report portion of the meeting be noted.

Danielle Trumble voiced her support for William's earlier comments and BOPARC needs to start doing some better plan ahead instead of waiting until something needs to be done to start planning.

Jenny Selin believes BOPARC has made some huge progress in terms of getting a better grip on Marilla Pool, current playgrounds, Krepps Pool, and some of BOPARC policies. In order for BOPARC to be a respected park system that is current, we are going to have to go through this period of adjustment with aging facilities.

Rachel Fetty asked about the budget allocation from the City. Jim Goff indicated that the City would be slightly increasing the budget. She also asked for clarification on what account the emergency funding from the City for the projects at Krepps Pool and Marilla Pool was coming from. Jim Goff answered that those funds would be coming out of the City's general fund. Ms. Fetty also commented that she appreciates all of the tremendous hard work that is going into all of the current BOPARC projects. She also stated that the Board needs to be doing a better job of getting folks recruited for the BOPARC Foundation. Rachel is requesting the board members send her all the names they are suggesting by February 28.

Jenny Selin commented that BOPARC's needs greatly exceed the City of Morgantown's allocation and it is time to start looking for additional revenue streams.

Edward Cordwell stated that the public is very interested in the Ice Rink and BOPARC needs to move as fast as they can on the project, but within the laws and procedures that have to be followed.

President Hathaway mentioned that at last night's City Council Meeting there was a discussion about a publically owned and operated Civic Center in the waterfront area. He personally believes it is a great idea. President Hathaway also noted that construction has begun down at Hazel Ruby McQuain Park. He suggested to the Executive Director and Assistant Director that now that people are starting to get their budgets together, it would be a good time to put together a presentation for City Council on what BOPARC has accomplished this year and things that they still hope to accomplish next year.

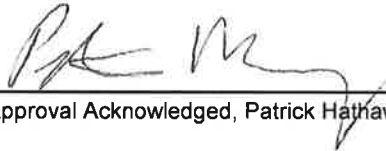
Adjournment: William Hutchens motioned for adjournment, Jenny Selin seconded and the meeting adjourned at 4:47pm.

Brooke McKinney

3/20/19

Respectfully Submitted, Brooke McKinney, Secretary to the Board

Date



4/19/19

Approval Acknowledged, Patrick Hathaway, Board President

Date