

Minutes of the August 24, 2017 Meeting of the Board of Park and Recreation Commissioners
Location: Marilla Recreation Center, Morgantown, WV

Call to Order: Meeting was called to order at 4:00pm.

Establish Quorum: Board Members Present – Sera Zegre, Jenny Selin, Patrick Hathaway, Joey James, Ed Cordwell, Nancy Ganz (via teleconference) and Rachel Fetty (via teleconference). Staff Present – Melissa Burch, Roger Moss, Marissa Travinski and Brooke McKinney. Ex-Officio Treasurer Jim Goff and City Attorney Ryan Simonton also present.

Election of Officers: Jenny Selin motioned to appoint Sera Zegre as Board President. Joey James seconded the nomination. Motion passed with 6 votes. Sera Zegre abstained.

Joey James motioned to appoint Jenny Selin as Board Vice President. Ed Cordwell seconded the nomination. Motion passed unanimously.

Jenny Selin motioned to appoint Nancy Ganz as Board Secretary. Ed Cordwell seconded the nomination. Motion passed with 6 votes. Nancy Ganz abstained.

Minutes: Jenny Selin moved to approve the June 22, 2017 Meeting minutes and Nancy Ganz seconded. The motion passed with 6 votes. Rachel Fetty abstained.

Oral Communications: Guests in attendance included Judy Semlar, Bill Kawecki, and a reporter from the Dominion Post.

Correspondence: Director Burch reviewed correspondence.

Financial Report: Director Burch reviewed the financial report as presented in the board packet for the month of June and the month of July. Nancy Ganz moved to accept the financial report for June 2017 and Ed Cordwell seconded. Motion passed unanimously. Nancy Ganz moved to accept the financial report for July 2017 and Jenny Selin seconded. Motion passed unanimously.

Executive Director's Report: Jenny Selin provided an update on the MUB work in Krepps Park and the addition of the new trail. Joey James asked if the new board members could see a copy of the BOPARC Master Plan and Director Burch will be emailing a copy of the Master Plan to all the board members.

Unfinished Business:

- **Madigan Avenue Wall** – Director Burch presented the options available in the rebuilding of the Madigan Avenue Wall. Director Burch recommended the seating wall option in Exhibit 5 in the Thraser report and stated the cost would be approximately \$20,000 with in-house construction. Ed Cordwell motioned to move forward with the in-house reconstruction of the left side of the wall as presented in Exhibit 5. Jenny Selin moved to amend the motion to move forward with the in house reconstruction of the left side of the wall as presented in Option 5 in close cooperation with the Jack Roberts Park Preservation Association. Amendment passed. The amended motion passed unanimously.

Joey James moved to keep the right side of the wall consistent with the left and request \$20,000 from the City of Morgantown to tear down and rebuild the right side. Jenny Selin seconded the motion. Discussion was held regarding possible costs associated with the tear down of the wall prior to reconstruction. Joey James motioned to amend the motion to keep the right side of the wall consistent with the left request \$20,000 plus demolition costs from the City of Morgantown to tear down and rebuild the right side. Patrick Hathaway seconded the amended. Amendment passed. The amended motion passed.

New Business:

- **Trail and Maintenance Positions** - Director Burch reviewed with the Board two new full time employees and requesting official board approval. Director Burch is recommending Stephen Kincaid fill the trail position and Scott Cline to fill the skilled maintenance position. Both positions start at a rate of pay of \$12 per hour. Nancy Ganz motioned to approve the hiring of Stephen Kincaid and Scott Cline. Ed Cordwell seconded the motion. Motion passed unanimously.
- **Marina Leases** - Director Burch and Ryan Simonton presented the lease with the WVU Rowing Crew for the Marina and the lease for the building between BOPARC and the Morgantown Building Commission. Jenny Selin moved to authorize Director Burch to execute both leases and any other documents associated with the leases. Joey James seconded the motion. Motion passed unanimously.
- **Foundation** - Director Burch provided the board with a background and history of starting a BOPARC Foundation. Director Burch requested approval of starting the conversation of a foundation again and 2 or 3 BOPARC Board members to serve on the foundation sub committee. Joey James motioned to approve the pursuit of a foundation. Joey James, Jenny Selin, and Rachel Fetty will serve on the foundation sub committee. Jenny Selin seconded the motion. Motion passed unanimously.

Board Comments: President Zegre had requested discussion regarding Krepps Pool hours, programs, and dates of operation. Director Burch gave background on information submitted to the board prior to the meeting regarding revenues, expenses, staffing and other factors that determine opening/closing dates and general operating procedures. Patrick Hathaway suggested that the board schedule a special meeting in the future to discuss the pools. Patrick Hathaway said he is looking forward to working with Director Burch on the issues facing BOPARC. Nancy Ganz welcomed the new board members. Rachel Fetty expressed her excitement over joining the BOPARC Board and is looking forward to working with everyone. Sera Zegre would like to formally acknowledge the service of past board members Robert Clonch, Ron Justice, and Denver Allen. Jenny Selin said she would like to see the group really focus on policy issues at BOPARC and stabilize the financial situation. Joey James is also very excited to serve on the board and is ready to get to work.

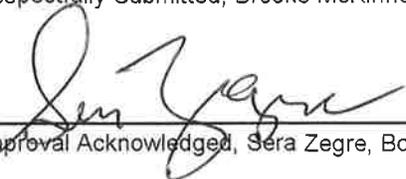
Adjournment: Ed Cordwell motioned for adjournment at 5:33pm. Meeting adjourned by unanimous agreement.

Brooke McKinney

9/21/17

Respectfully Submitted, Brooke McKinney, Manager of Administrative and Business Services

Date


Approval Acknowledged, Sera Zegre, Board President

9/21/17
Date