

**Minutes of the April 8, 2020 Meeting of the Board of Park and Recreation Commissioners**  
**Location: via Zoom**

**Call to Order:** Meeting was called to order at 3:03pm.

**Establish Quorum:** Board Members Present – President Patrick Hathaway, Danielle Trumble, Jenny Selin, and Rick Landenberger. Board Members Not Present – Edward Cordwell and Rachel Fetty. Director Melissa Wiles, Assistant Director Marissa Travinski, City Attorney Ryan Simonton and Brooke McKinney were present. Ex-Officio Treasurer Jim Goff was also present.

**Minutes:** President Hathaway asked for approval of the March Minutes minutes and minutes were approved unanimously.

President Hathaway asked for approval of the February 19<sup>th</sup> Special Meeting minutes and minutes were approved unanimously.

President Hathaway asked for approval of the March 25<sup>th</sup> Special Meeting minutes and minutes were approved unanimously.

**Correspondence:** No correspondence was reviewed.

**Oral Communication:** No oral communication was presented.

**Executive Director's Report:** Director Wiles reviewed with the board what BOPARC is doing to follow the social distancing guidelines put in place by the City, State, and NRPA. Jenny Selin asked Director Wiles to forward BOPARC's COVID-19 PSA to Andrew Stacy for distribution to the Morgantown Neighborhood Associations. Danielle Trumble motioned and Jenny Selin seconded to accept the Executive Director's report. Motion passed unanimously.

**Financial Report:** Ex-Officio Treasurer Jim Goff reviewed the financial report. Mr. Goff also reviewed with the board the COVID-19 situation and how it relates to the upcoming budget for FY 21. Danielle Trumble motioned and Rick Landenberger seconded to approve the Financial Report. Motion passed unanimously.

**New Business:**

- **Bids for Krepps Playground Replacement Project** – Director Wiles explained that the Krepps Playground Project of site prep and installation was being funded by the City of Morgantown. The bid process began before the COVID-19 situation. At this time, due to the spending freeze of non essential capital fund projects the money is not currently available. Mr. Simonton will work with Director Wiles to speak with the contractors about the possibility of extending the bids. The bid received for site prep was from Veritas and the bid received for installation of equipment and surfacing was from Shady Surfacing. No action was taken.

**Board Comments:** Rick Landenberger asked that BOPARC ensure no mowing is taking place behind the signs along the Deckers Creek Streambank in Marilla Park. He wants to make sure the new trees are protected. He will also be planting more trees in the area. Mr. Landenberger asked for a review of the MUB license agreement be added to each board meeting agenda. He would like a quick update each meeting regarding what is the progress of the water line replacement in White Park. Director Wiles will work MUB to give the board a report each month.

Jenny Selin mentioned that she has been enjoying walking in all the parks during off hours. She asked that everyone remind people to practice their social distancing.

President Hathaway told everyone to stay strong. He is happy that BOPARC is still prepping for summer.

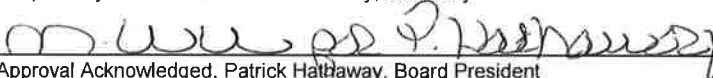
**Adjournment:** Rick Landenberger motioned for adjournment, Danielle Trumble seconded and the meeting adjourned at 3:56pm.

**Brooke McKinney**

**5/13/2020**

Respectfully Submitted, Brooke McKinney, Secretary to the Board

Date



**5-13-20**

Approval Acknowledged, Patrick Hathaway, Board President

Date

*(via teleconference)*