

Minutes of the April 28, 2016 Meeting of the Board of Park and Recreation Commissioners
Location: Marilla Recreation Center, Morgantown, WV

Call to Order: Meeting was called to order at 5:08pm

Establish Quorum: Board Members Present – Bob Clonch, Ron Justice, Nancy Ganz, Jenny Selin. Board Members Not Present – Ed Cordwell, Sera Zegre, Denver Allen. Staff Present – Melissa Burch, Larry Casteel, and Brooke McKinney. Ex-Officio Treasurer Jim Goff was present.

Minutes: Ron Justice moved to approve the March Meeting minutes and Nancy Ganz seconded. The motion passed unanimously.

Oral Communications: Jenny Dinsmore, Member of Mountain Line Transit Board, presented the board with information on the upcoming Mountain Line Levy.

Bader Giggenbach and Tony Thornton came on behalf of Morgantown Pony Baseball League to discuss the current partnership with BOPARC and field use. Regarding multiple group use, Andrew Smith had requested to be placed on the agenda but was not present for the meeting. Director Burch has spoken to Mr. Smith and has attempted to schedule meetings with all parties involved in field rentals. Representatives from MPLB and Mr. Smith's attorney have attended one of these meetings. Board members asked Director Burch to arrange one more meeting with the interested parties to discuss field use if needed.

Correspondence: Director Burch brought attention to the correspondence included in the board packet.

Financial Report: Director Burch presented the financial report. Ron Justice moved to accept the financial report and Nancy Ganz seconded. Motion passed unanimously.

Executive Director's Report: Director Burch reviewed her report.

New Business:

- **BOPARC By-Law Update for DBA** – Director Burch presented the update to the BOPARC By-Laws to request to do business as Morgantown Board of Parks and Recreation. This update has been reviewed and approved by the City Attorney. Ron Justice motioned to approve the new DBA of Morgantown Board of Parks and Recreation. Nancy Ganz seconded the motion. Motion passed unanimously.
- **MRTC Race Facility Donation** – MRTC requested the donation of the Hazel Ruby McQuain Amphitheatre for the 2016 Deckers Creek Trail Half Marathon. Director Burch requested formal permission to grant the request due to our long-standing partnership with MRTC. Ron Justice motioned to allow Director Burch to grant MRTC's donation request. Nancy Ganz seconded the motion. Motion passed unanimously.
- **2016/2017 Budget** – Director Burch reviewed the FY 2016/2017 Budget. She noted that the budget represents an overall reduction of approximately 12%. The total estimated amount for the Hotel/Motel Allocation will be \$190,250. The recommendations for the allotment for visitor based facilities are as follows: \$30,000 Dorsey's Knob, \$30,000 Ice Arena, \$25,000 Krepps Pool, \$25,000 Marilla Pool, \$9,000 Dog Parks, \$20,000 Trail, \$45,000 Morgantown History Museum, \$6,250 Unallocated. Ron Justice motioned to approve the 2016/2017 Operation Budget and 2016/2017 Hotel/Motel Budget with the intent of having a work session in the near future for the board to brainstorm on budget items. Nancy Ganz seconded the motion. Motion passed unanimously.

Board Comments:

Nancy Ganz noted that she has been talking with a lot of people about the levy recently. She reminded the board that it is time to start discussing the fair share program again.

Director Burch informed the board of a recent meeting that she and Denver Allen had conducted with some members of the First Ward Neighborhood. The group is in the process of forming a non-profit 501-C3 and is interested in taking on the refurbishment of the Madigan Avenue Wall as their first project.

Adjournment: Ron Justice motioned for adjournment at 6:52pm and Bob Clonch seconded. Meeting adjourned by unanimous agreement.

Brooke McKinney

5/26/16

Respectfully Submitted, Brooke McKinney, Secretary to the Board

Date



Vice Pres. Bob

5/26/16

Approval Acknowledged, Robert Clonch, Board President

Date