

Minutes of the April 10<sup>th</sup>, 2024, Regular Meeting of the Board of Parks and Recreation Commissioners

Location: Marilla Recreation Center, Morgantown, WV

**Call to Order:** President Trumble called the meeting to order at 3:05 PM.

**Establish Quorum:** Members present were Meridith Balas, Cal Carlson, Susan Klingensmith, Amel Morris, Jenny Selin, Jenny Thoma, and Danielle Trumble.

**Approval of Minutes:** The minutes of the March 20<sup>th</sup>, 2024 regular meeting were approved by consensus.

**Correspondence:** None.

**Public Comment:** None.

**Financial Report:** Director Wiles reviewed the contents of the financial report. Susan Klingensmith moved to accept the financial report, seconded by Jenny Thoma. The financial report was approved 7-0.

**Action Items:**

**Public Meeting Policy:** Director Wiles provided information about the Public Meeting Policy, drafted by City Attorney Ryan Simonton. Jenny Selin moved to approve the public meeting policy, seconded by Jenny Thoma. Discussion was opened, and Danielle Trumble noted that it just said address, but could we insert the word “physical” into the address. Jenny Thoma wanted the clarification of business address wording. Danielle Trumble moved to amend the public meeting policy to insert the word physical for instances of address, seconded by Jenny Thoma. Amendment passed 7-0. The original motion with the amendment passed 7-0.

**Krepps Court Project-Bid Approval**

Jenny Selin moved to approve the lowest qualified bid Parrotta Paving for 182722 for the renovation of Krepps Courts, seconded by Jenny Thoma. Discussion was opened, and Susan Klingensmith asked about the status of Parrotta with Paul’s Preserve. Meridith Balas asked if there have been prior projects with Parrotta, and Director Wiles said yes. The motion passed 7-0.

**Executive Director’s Report:** Director Wiles shared the contents of the Executive Director’s report.

Danielle Trumble asked about an update about Woodburn Park, and whether the playground was open or closed for public use. Director Wiles said the playground is open, and the playground provider placed caution tape around the areas needing work, and that they are waiting on a date and time for the issues to be resolved.

**General Board Comments:**

Susan Klingensmith complimented the work on the park trails, including taking out the invasive plants. Meridith Balas brought up wanting to have a discussion about updates to the bylaws at a future meeting, and said she would not be able to attend the May meeting. Jenny Thoma said it was great to see the courts packed, and her family attended the Easter egg hunt at Wiles Hill. Cal Carlson talked about kickball at White Park. Jenny Selin appreciates all the work, including the Krepps Park pool getting lined, the amenities in the parks, and that people are very excited about the courts that were approved

this meeting. Danielle Trumble attended the Advancing Community Trails workshop with OEDC the prior week with Jenny Selin and other city representatives. She reminded board members to work with Director Wiles to set up a budget meeting. The BOPARC meetings will also be moving to City Council chambers beginning in May, and board members received a parking pass for the Farmer's Market pavilion.

**Executive Session:** Cal Carlson moved to enter executive session pursuant to West Virginia Code Section 6-9A-4 as it pertains to acquisition and/or development of real estate in portions of BOPARC managed properties, seconded by Jenny Thoma. Executive Session entered at 3:25 pm. Cal Carlson moved to exit, seconded by Jenny Selin. Executive session was exited at 5:42 pm.

**Adjournment:** Cal Carlson moved to adjourn, and Jenny Selin seconded the motion. The meeting was adjourned at 5:42 pm.

Respectfully Submitted,

Cal Carlson

May 6, 2024

Entered Into Record:

*Melissa Wiles*

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Melissa Wiles, Executive Director

May 8, 2024